



BIZARRE BAZAAR

2014 VENDOR CONTRACT

Saturday, June 21 from 5 to 8 p.m. and Sunday, June 22 from 10 to 1 p.m.

The Bizarre Bazaar takes place at All Souls Unitarian Universalist Church at 9449 Ellerbe Road, Shreveport, Louisiana, 71106. Setup will begin at 4 p.m. on Saturday and at 9:30 a.m. on Sunday. Vendors may leave setups overnight. If you need to make other arrangements, please contact the event coordinator. Coffee will be available free of charge and a snack bar will also be available. Bathrooms are nearby. Vendors should plan on roughly a 6' x 6' space.

We request your flexibility, as this is a first-time event.

Please complete and return this contract with \$10 payment (checks made out to All Souls Unitarian Universalist Church) to:

Melissa Gibson
All Souls Bizarre Bazaar
9312 Wiscasset Drive
Shreveport, LA 71115

QUESTIONS?
MelissaInkDesigns@gmail.com or text/call (318) 550-1296
This contract is also available for download at
www.allsoulsuushreveport.org

I have completed the contract information, have enclosed my payment. I agree to abide by the Bizarre Bazaar Rules on the reverse side of this contract.

Signature

Date

Business Name: _____

Your Name: _____

Address: _____

City, State, Zip: _____

Phone(s): _____

Texts OK: Yes ___ No ___

Email Address: _____

Business Website or Facebook Page: _____

Your main products (to prevent competing vendors; first applications submitted and paid will have priority):

BIZARRE BAZAAR RULES

Help us create a quality event by abiding by the following:

- **Security:** Crafters are responsible for protecting their property from damage or loss. Vendors may leave setups overnight at their own risk. All Souls is not responsible for damage or loss. The building is locked and alarmed overnight.
- **Prohibitions:** No smoking inside the building. No pets. No burning of candles or incense without prior approval.
- **Return Checks:** All returned checks will be accessed a \$25.00 NSF fee.
- **Booth Space:** No nails, screws or staples may be put in the walls, floor, or ceiling. A limited number of tables are available for vendor use. While we will do our best to accommodate you, please plan on bringing your own small table(s). Tables should be covered with a cloth with no boxes or supplies showing. All Souls has ample chairs available.
- **Electric:** Electricity is available. Vendors must bring their own extension cords and may not create tripping or fire hazards.
- **Merchandise:** All merchandise must fall within the category of handmade items, upcycled pieces, custom art, or items of unique, vintage-quality. All Souls reserves the right to remove any items deemed objectionable for any reason at any time.
- **All proceeds from craft sales go to the crafter.** Your booth fee helps cover publicity and utility use.
- **Change:** We will not have the resources to make change for large bills. Please make sure you have a sufficient change fund for the day.
- **Parking:** For unloading and packing purposes, vendors may park in front of building. During sale hours, Bizarre Bazaar requests that vendors park further away from the building, to allow ample parking for guests.
- **Teardown:** Please do not begin teardown till the event concludes or till instructed by a representative of the Bizarre Bazaar.
- **Louisiana Sales Tax:** Collection, reporting, and payment of Louisiana State Sales Tax is solely the responsibility of the vendor. All Souls accepts no responsibility for sales tax collection.
- **Refunds:** No refunds of booth rental, no exceptions.
- **Publicity:** While All Souls will do its best to publicize the event, we ask all vendors to also promote the event—such as postings social media accounts, emails to clients, etc.
- **Sunday Service:** Please note that during the Sunday hours, our Artist Sunday service is from 10:30 till about 11:30/11:45. You are more than welcome to join us. The service usually consists of music acts and poetry readings. In the past, we have also had belly dancers, magicians, and jugglers. Always a good time and great place to connect with other artists.